

North Shore Schools
Board of Education
Regular Meeting
Minutes
March 10, 2016

The meeting was called to order by President Herman Berliner at 7:00 P.M. in the High School Library. Present were Trustees Commander, Gonzalez, Jones, Labbate, Nightingale, and Russo. Also present Superintendent Dr. Edward Melnick, and Assistant Superintendents Olivia Buatsi and Robert Chlebicki.

At 7:00 pm on motion of Trustee Jones and seconded by Trustee Labbate and all in favor, the Board moved to convene an executive session in the art room to discuss matters leading to the appointment or employment of a particular person or corporation and collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law).

At 7:30 pm on motion of Trustee Russo and seconded by Trustee Nightingale and all in favor, the Board moved to come out of executive session and resumed the regular meeting in the library. There were approximately 100 people in the audience.

Pledge of Allegiance

President Berliner led the audience in the Pledge of Allegiance.

Student Presentations

Middle School students involved with Viking Explorers, along with their teachers, Brian Lang and Keith Slack, explained some of the many experiences they have had through this elective where students explore waterways with an underwater robotic. High School students who attended trips abroad during the February break shared their experiences of Cuba, Arezzo, Italy and Alicante Spain; all of the students described their experience as life-changing. Dr. Melnick thanked all of the students who presented and the faculty who organized and chaperoned the trips. He said tonight's presentations highlights the kind of education North Shore continually strives to provide. He also gave sincere thanks to the members of the Board of Education for believing in what a North Shore education should & could be by extending beyond the classroom.

Approval of Minutes

On motion of Trustee Russo and seconded by Trustee Commander and all in favor, the minutes of February 25, 2016 were approved.

Approval of Treasurer's Report

On motion of Trustee Labbate and seconded by Trustee Nightingale and all in favor, the treasurer's reports of December 1, 2015 through December 31, 2015 and January 1, 2016 through January 31, 2016 were approved.

Report of the Superintendent

Dr. Melnick waived his report to allow more time for the evening's presentations.

Report of the SGO Representative

Jess Hannon, SGO president, reported on events and activities at the high school, including the Italian exchange students have arrived; the SGO is working on a fundraiser for St. Patrick's Day- proceeds will go to the Nicholas Pedone Foundation; and the Pulse Dance Group will be showcased on April 1. Dr. Melnick thanked the SGO for donating \$500 to the Noah Melnick Scholarship Fund in honor of his son Noah, a former president of the SGO.

Regular Business

Superintendent Search Firms

The firm of Ray & Associates, Inc. represented by Mr. Ryan Ray and Mr. Mike Rush presented their proposal for the search for a new superintendent; Mr. Ray and Mr. Rush would be the representatives who would work directly on the search for North Shore. Mr. Rush reviewed his background as a retired school superintendent and former board member. He heads up the East Coast Region of Ray & Assoc. and has done several superintendent searches on Long Island. Mr. Ray is the Corporate Director of Ray & Associates which has been in business for 41 years.

In answer to questions posed, Mr. Ray & Mr. Rush explained that currently their firm has no other searches in New York, the search would be tailored to our district, neither representative would have more than 2 searches at one time, and our district would have their undivided attention. The firm will sit down with the Board as a group and individually to ascertain what they want in a new superintendent and which groups they should seek out for input; an online survey will be put on the website; they will meet with as many groups as the Board requests including parent organizations, union representatives, and administration, and will hold day and evening forums. Mr. Ray explained that although they offer a guarantee, there have only been 4 times in 41 years that a second search was necessary. A profile, which is developed from their meetings with focus groups and the board, is what they use to find the best candidates. Mr. Ray explained that they aggressively recruit, have an extensive data base, attend state and national conventions to keep their data base current, and flush their data base every summer. Ray & Assoc. will ensure candidates from out of our area are vested in coming to our district; relocation packages would be part of the negotiating process through our attorney. Their firm will present 10-12 candidates however the Board will be presented with a list of all candidates who applied.

The firm of Hazard, Young, Attea & Associates, represented by Ms. Debbie Raizes and Mr. Bob Roelle made the second presentation; Ms. Raizes and Mr. Roelle would be the representatives who work directly on the search for North Shore. Ms. Raizes reviewed her background as a former Board Member, and Chair of the Board of Trustees at Lesley University & Westchester Community College. She has been at HYA for 18 years, and has done 80 searches. Mr. Roelle has 20 years of experience as a Superintendent in Westchester County. He explained that HYA is the largest executive search firm in the country and the most active in the Tri-State area. Their 2 most recent searches were Syosset and Baldwin. He stressed that their firm is well connected and they do not rely on advertising to recruit candidates.

In answer to questions posed, Ms. Raizes and Mr. Roelle explained they would not do another search that would compete with North Shore; they only do 2 searches in a year, however the districts would not be similar. Focus groups selected by the board, are used to develop a leadership profile to define targets and key areas the community want in a superintendent, and to identify questions. Candidates are identified from the many contacts the firm has. It is important that searches are confidential and that candidates know it is confidential. The vast majority of candidates come from the Tri-State area. Slates have been ethnically and racially diverse; their track mirrors the national trend which is female/caucasian. Their firm offers a five year guarantee. While the representatives did some background research on our district, they prefer coming into the district with an open mind to hear what

people say to create a leadership profile. They will meet with the board individually to get a sense of what is important to each board member to see if it matches up with what the community is looking for. Ms. Raizes and Mr. Roelle would suggest first a planning meeting with the board for determining dates and to determine the focus groups; they will meet with as many groups or individuals as the board requests. They also recommend one community forum at night and one during the day.

Comments from the Public

Heather Snyder, Sea Cliff, has children in elementary and middle school, asked for information on Opt-Out. Specifically she asked what plans there are for the children who are opting out of testing, who she should address the letter to in regard to opting out, and some general information. Dr. Melnick responded a letter should be sent to the building principal stating that her child will be opting out of the test; students who are not sitting for the test will go to the cafeteria or library and should be sent with independent reading material.

Amy Goldstein, Glen Head, asked if there is any way to access information about opting out. Dr. Melnick responded the teachers' union will be sending out information.

Athletic Review Action Plan

Trustee Commander asked that the action plan from the athletic review be revised to outline how some of the tasks will be accomplished. She would also like a clear description for the role of the policy committee which does not currently include a board member; she strongly recommends this addition. Trustee Commander further recommends a focus of concern be on safety issues, specifically hazing, bullying, nutrition, and female-athlete triad; this should be fully integrated into the program. Trustee Russo suggested increasing the number of guidance counselors, or possibly hiring a public relations or communications person, and changing the way all counselors work with students to help place athletes or students who excel in the arts. Trustee Russo also suggested finding opportunities earlier to develop potential in middle school students. Trustee Labbate would like to see an approach of changing the culture where parents and athletes are no longer concerned about stepping forward because they worry about retribution.

Dr. Melnick and Mr. Lang will refine the plan. Dr. Melnick noted it should be a living document with an update on a bi-annual basis. President Berliner asked that the board receive the first update before the end of the year.

On motion of Trustee Commander and seconded by Trustee Nightingale and all in favor, it was :

Personnel

Increments for Advanced Study

Resolved: To approve an increment for advanced study for Joshua Knight, English, from Step 14 of the MA+60 salary schedule, to Step 14 of the MA+75 salary schedule, effective February 1, 2016

Approval of Interim Lead Teacher - Certified

Resolved: To approve the appointment of Rosea Filone, Interim Middle School Lead Teacher, English (6-8), at a stipend of \$7,500, effective January 26, 2016 through June 30, 2016

Resolved: To approve the appointment of Seth Gordon, Interim Middle School Lead Teacher, Social Studies (6-8), at a stipend of \$6,000, effective January 26, 2016 through June 30, 2016

Appointment – Non-Certified

Resolved: To approve the appointment of Leonard Leo, Part-time Cleaner @ High School, effective March 7, 2016

Resolved: To approve the appointment of Ashley Schenck, Teacher Aide @High School, effective March 14, 2016

Approval of Addition to the Per Diem Substitute List

Resolved: To approve the following name to the per diem substitute list:

Patricia Barry School Monitor
Angela Colella Clerical

Approval of Extra-Curricular Activity Club & Supervisor

Resolved: To approve the addition of a Miles Ahead Running Club as a Level 3 club at the Sea Cliff School

Athletic Supervisor

Tim Burns

On motion of Trustee Labbate and seconded by Trustee Jones and all in favor, it was:

Approval Of Resolution To Determine The Date Of The Annual School District Budget Vote And Election: May 17, 2016

WHEREAS, the Board of Education of the North Shore Central School District has determined that the date, time and place of the Annual School District Budget Vote and Election (Annual Meeting) will be held on Tuesday, May 17, 2016, from 7:00 a.m. to 10:00 p.m. at the Gymnasium of the North Shore Senior High School; and

WHEREAS, pursuant to a proposition adopted by the qualified voters of this District, this Board has heretofore determined that vacancies upon the Board of Education shall not be considered separate specific offices, and that those candidates receiving the greatest number of votes shall be elected to the vacancies upon the Board of Education; and

WHEREAS, the qualified voters shall elect three (3) members to the Board of Education for three (3) year terms each, commencing on July 1, 2016, and expiring on June 30, 2019, and

WHEREAS, the Board of Education has adopted the registration requirements for eligibility to vote contained in Section 2014 of the Education Law and such registration requirements have not been changed; and

WHEREAS, the Board of Education has previously adopted by resolution the absentee ballot provisions and procedures contained in Section 2018-a of the Education Law for school district elections and said resolution has not been changed.

BE IT RESOLVED that the vote be taken by voting machine, or, if voting machines are unavailable, by paper ballot; and

BE IT FURTHER RESOLVED that the Proposition on the 2016-2017 School Budget (Proposition One) shall read as follows:

RESOLVED, that the School District budget for the school year 2016-2017 proposed by the Board of Education in accordance with Section 1716 of the Education Law shall be approved and the necessary taxes be levied therefore on the taxable real property of the District.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the following proposition (Proposition Two) to be included on the ballot at its Annual Meeting on May 17, 2016 as follows:

RESOLVED that pursuant to Education Law Section 3651, the Board of Education of the North Shore Central School District is hereby authorized to establish a Capital Reserve Fund ("2016 Capital Reserve Fund") for the purpose of asbestos abatement, boiler replacement, septic tank and leaching pool replacement; HVAC upgrades including: installation of air conditioning, installation of exhaust fans, installation of generator(s), ceiling tile replacements, door replacements, window replacements and

upgrades; kitchen equipment upgrades; flooring renovations and replacement; locker room renovations; lighting upgrades; sidewalk replacement; masonry renovations, including waterproofing; and, classroom and administrative office renovations (including nurses office). The ultimate amount of the aforesaid 2016 Capital Reserve Fund is \$8,500,000, including interest thereon; the probable term shall be ten (10) years; the funds are to be transferred from monies remaining in the general fund including a sum not to exceed \$1,500,000 from the 2015-2016 general fund and thereafter in an annual amount of not more than \$1,500,000 for each remaining year of the probable term. The Superintendent of Schools or his/her designee is hereby directed to deposit monies in this reserve fund in a separate bank account to be known as the "2016 Capital Reserve Fund."

BE IT FURTHER RESOLVED that the School District Budget for the 2016-2017 school year will be completed and presented at a public hearing to be held on May 5, 2016 at 7:30 p.m. and will be available for inspection at each of the schoolhouses of the District during business hours commencing on the seventh day prior to the said hearing together with the text of any resolution which will be presented to the voters.

BE IT FURTHER RESOLVED that the Board of Registration will meet to register qualified voters on the following dates, time and place:

Saturday, May 7, 2016, between the hours of 10:00 a.m. and 2:00 p.m.

Registration will be held at the North Shore Schools Administrative Offices, 112 Franklin Avenue, Sea Cliff, New York; and

BE IT FURTHER RESOLVED that the Clerk be and hereby is authorized and directed to publish such notice of said Annual Budget Vote and Election in the Glen Cove Record Pilot and Gold Coast Gazette as shall be required by law, which said notice shall be substantially in the form hereto annexed as ADDENDUM "A," which said Addendum is deemed to be part of this Resolution; and

BE IT FURTHER RESOLVED that the following persons be appointed to serve as the Board of Registrars:

Mary Lou Martin Patricia Lerch

Elizabeth Ciampi Philip Ciampi

BE IT FURTHER RESOLVED that the following persons be appointed to serve as Inspectors of Election and Assistant Clerks of the Annual Election

Yvonne Haff Jean McGurn Barbara D'Alessio

John Murello Mary Lou Martin Marion Woolston

Gerald Murray Philip Ciampi Americo Mendes

Lois Straber Patricia Lerch Donna Henderson

Katherine Miller Nina Greici Linda LaSpina

Paul Bramfeld

BE IT FURTHER RESOLVED that the Clerk be and hereby is empowered to appoint substitute Inspectors and Assistant Clerks should any of the above-named persons fail to serve; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately

On motion of Trustee Russo and seconded by Trustee Labbate and all in favor, it was:

Approval of Budget Transfer

Resolved: To approve budget transfers in the amount of \$45,000 to cover district-wide computer wiring and custodial supplies, effective March 10, 2016

The board decided to act on items f, g and h simultaneously

On motion of Trustee Commander and seconded by Trustee Jones and all in favor, it was:

Acceptance of a Donation from Stuart and Clair Spivack to The North Shore High School Robotics Club

Resolved: To accept a donation in the amount of \$100 from Stuart and Clair Spivack to the North Shore High School Robotics Club

Acceptance of a Donation from the Glen Head School Fifth Grade Parents to The Glen Head School
Resolved: To accept a donation of \$2,400 from the fifth grade parents at Glen Head School to fund transportation for the 5th grade trip to Atlantis in Riverhead on June 3, 2016

Acceptance of a Donation From The North Shore Baseball Alumni To The North Shore Schools Athletic Department

Resolved: To accept a donation of \$1,246 from the North Shore Baseball Alumni to the North Shore Schools Athletic Department to provide funding for the baseball team to travel to and participate in a baseball game at Cooperstown, New York

On motion of Trustee Labbate and seconded by Trustee Russo and all in favor, it was:

Approval of Change Orders

Resolved: To approve change order #2 from S.J. Hoerning Construction for Bond Referendum Projects Phase 2 at the Middle School in the amount of \$8,328.58 (additional)

Resolved: To approve change order #3 from S.J. Hoerning Construction for Bond Referendum Projects Phase 2 at the Middle School in the amount of \$9,607.41 (additional)

On motion of Trustee Russo and seconded by Trustee Nightingale and all in favor, it was:

Approval To Dispose Of Inventory

Resolved: To approve of the disposal of the following inventory items:

<u>High School</u>	<u>Middle School</u>
1-Sander	47-Netbooks
58-Access Points	2-Computers
	1-Printer
<u>Glen Head School</u>	3-Thin Clients
1-Netbook Cart	2-Access Points

On motion of Trustee Russo and seconded by Trustee Labbate and all in favor, it was:

Approval of Resolution Nominating a Candidate To The Nassau BOCES Board

RESOLVED, that the Board of Education of the North Shore Central School District does hereby nominate Fran Langsnerto the Nassau BOCES Board for a three year term commencing July 1, 2016

On motion of Trustee Nightingale and seconded by Trustee Labbate and all in favor, it was:

Approval of Health Services Contract

Resolved: That the Board of Education enter into a contract for Health Services with the Uniondale UFSD for 15 students residing within the North Shore School District and attending non-public schools within the Uniondale UFSD for the 2015-2016 school year at a cost of \$646.34 per student as provided under the Education Law of the State of New York

On motion of Trustee Jones and seconded by Trustee Russo and all in favor, it was:

Approval of Agreement with Houghton Mifflin Harcourt

Resolved: To approve an agreement with Houghton Mifflin Harcourt for a *Math in Focus* professional development workshop on June 14, 2016 at a cost of \$2,950

On motion of Trustee Labbate and seconded by Trustee Nightingale and all in favor, it was:
Approval of Resolution Authorizing Participation In Cooperative Bids for 2016-2017

For the purposes of participating in cooperative bids for: Air Filters, B&G Equipment, Bleachers, Blinds & Shades & Stage Curtain cleaning, Burners & Boiler Service, Carpet & Tile Installation, Conex containers, Custodial Equipment Repair, Custodial Supplies & Trash Bags, Door install installation & repair, Drag Mop Rental, Dumpsters, Electrical Supplies, Electrician Service, Elevator Maintenance (North Shore), Emergency Generator Service, Equipment rental, Fence Installation & repair, Fire Extinguisher service, Floor sanding & refinishing, Fuel tank alarm/ tank/manhole repairs, Geese-dog service, GC Repairs, General A/C Refrigeration Repairs & Service, General Boiler Welding, General construction repairs, Green Products, Grounds Equipment Repair, Irrigation installation & service /well installation, Kitchen Equipment Repair, Landscaping, Locksmith Services, Lumber & Masonry supplies, Organic Lawn care/ Field maintenance & Supplies, PA Intercom & Master Clock Service, Paint & Associated Supplies, Painting Service, Pest Control Services, Playground Equipment Repair, Plumbing Service, Plumbing Supplies, Port-a-potties, Pneumatic Controls, Pump & Motor Repair, Roofing Repair, Scoreboard Repair –Electric Partition door & Gym Equipment, Signs & Associated Supplies, Site work-Asphalt Concrete-Lot Sweeping, Small equipment repair, Split AC Units, Steam Traps & Parts, Storm Drains, Suspended Ceiling Installation, Theatrical Lighting & Stage rigging, Track, tennis/ playground resurfacing & repair, Trash bags, Tree Cutting & Pruning, Uniform Purchase, Universal Waste Recycling, Window glazing repairs & window film, parts & replacement.

WHEREAS, the Boards of Education of the:

Baldwin UFSD, Bellmore UFSD, Bellmore-Merrick UFSD, Bethpage UFSD, Carl Place UFSD, East Meadow UFSD, East Rockaway UFSD, East Williston UFSD, Elmont UFSD, Floral Park-Bellerose, Freeport UFSD, Garden City UFSD, Glen Cove UFSD, Great Neck UFSD, Herricks UFSD, Hewlett-Woodmere UFSD, Hicksville UFSD, Island Trees UFSD, Jericho UFSD, Levittown UFSD, Long Beach UFSD, Lynbrook UFSD, Malverne UFSD, Manhasset UFSD, Massapequa UFSD, Mineola UFSD, North Bellmore UFSD, North Merrick UFSD, North Shore CSD, Oceanside UFSD, Plainview-Old Bethpage SD, Port Washington UFSD, Rockville Center UFSD, Roosevelt UFSD, Seaford UFSD, Syosset UFSD, Uniondale UFSD, Valley Stream CHSD, Valley Stream 30 UFSD, Wantagh UFSD, West Hempstead UFSD, School Districts desire to participate in a Cooperative for the purpose of competitive bidding during the 2016/2017 school year as authorized by General Municipal Law Section 119-o. and whereas, the cooperative requires each Board of Education through its Assistant Superintendent for Business or designee, to assume responsibility for drafting specifications, advertising for bids, receiving, opening and tabulating bids and reporting the results for each of the bids to the participating school districts.

NOW, THEREFORE, BE IT RESOLVED, that the North Shore Central School District, be and hereby authorized to participate as a member of the above-described cooperative for purposes of, cooperative bidding conducted in conjunction with the Boards of Education of Baldwin UFSD, Bellmore UFSD, Bellmore-Merrick UFSD, Bethpage UFSD, Carl Place UFSD, East Meadow UFSD, East Rockaway UFSD, East Williston UFSD, Elmont UFSD, Floral Park-Bellerose, Freeport UFSD, Garden City UFSD, Glen Cove UFSD, Great Neck UFSD, Herricks UFSD, Hewlett-Woodmere UFSD, Hicksville UFSD, Island Trees UFSD, Jericho UFSD, Levittown UFSD, Long Beach UFSD, Lynbrook UFSD, Malverne UFSD, Manhasset UFSD, Massapequa UFSD, Mineola UFSD, North Bellmore UFSD, North Merrick UFSD, North Shore CSD, Oceanside UFSD, Plainview-Old Bethpage SD, Port Washington UFSD, Rockville Center UFSD, Roosevelt UFSD, Seaford UFSD, Syosset UFSD, Uniondale UFSD, Valley Stream CHSD, Valley Stream 30 UFSD, Wantagh UFSD, West Hempstead UFSD, School Districts.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Assistant Superintendent for Business or her designee assume responsibility for all tasks related to preparation, receipt and reporting of bids in connection with such cooperative bidding. Any award of any contract pursuant to these cooperative bids will be made by the Board of Education.

On motion of Trustee Commander and seconded by Trustee Russo and all in favor, it was:

Approval of Agreement with Special Education Consultant

Resolved: To approve an agreement with Lisa Gilburn, Speech-Language Pathologist, to provide Speech-Language Therapy sessions, testing, evaluations, and consulting services during the 2015-2016 school year

On motion of Trustee Gonzalez and seconded by Trustee Commander and all in favor, it was:

Approval Of Special Education Services (IEP)

Resolved: To approve special education services (IEP) as per the recommendations of the Committee on Special Education

Committee & Conference Reports

Trustee Russo reported on the Legislative Breakfast sponsored by the SuperLac group consisting of Garden City, Manhasset, and North Shore. The breakfast was attended by Senators Martins & Marcellino, and Assemblymembers Schimel & Lavine. It was a great opportunity for school districts to directly petition our legislators for topics such as LIPA, APPR , and the 2% tax cap. There has been a lot of work on the LAC website with general information about the structure of governing bodies for NYS and school districts.

Comments from the Public

There were no comments from the public.

Old Business

There was no old business discussed.

New Business

Trustee Labbate congratulated Diana Vizza for winning the state championship. Dr. Melnick stated that an executive session is needed following the meeting.

Executive Session

On motion of Trustee Labbate and seconded by Trustee Commander and all in favor, the board moved to convene an executive session to consider discussions regarding proposed, pending or current litigation.

On motion of Trustee Gonzalez and seconded by Trustee Jones and all in favor, the board moved to come out of executive session and resumed the regular meeting.

Adjournment

At 10:15 p.m. on motion of Trustee Russo and seconded by Trustee Nightingale and all in favor, the meeting was adjourned.

Elizabeth Ciampi
District Clerk