

North Shore Schools
Board of Education
Regular Meeting
Minutes
February 28, 2019

The meeting was called to order by President Sara Jones at 6:30 p.m. in the North Shore High School Library. Present were Trustees Commander, Galati, Ludmar, Madden, Russo and Vizza. Also present Superintendent Peter Giarrizzo, and Assistant Superintendent Olivia Buatsi. Robert Chlebicki was absent.

At 6:30 p.m. on motion of Trustee Madden and seconded by Trustee Galati and all in favor, the Board moved to convene an executive session in the Performing Arts Lab to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or persons, and proposed, pending or current litigation.

At 7:45 p.m. on motion of Trustee Russo and seconded by Trustee Commander and all in favor, the Board moved to come out of executive session and resumed the regular meeting in the library. There were approximately 60 people in the audience.

Pledge of Allegiance

President Jones led the audience in the Pledge of Allegiance.

Student Recognition

President Jones and Dr. Giarrizzo recognized students who were selected to the Long Island Strings Festival, All County Music Festival, and the GO APE (Advanced Placement in Art Exhibit).

Approval of Minutes

On motion of Trustee Russo and seconded by Trustee Galati and all in favor, the minutes of February 7, 2019 were approved.

Report of the Superintendent

Dr. Giarrizzo congratulated the student musicians and artists who were recognized this evening. He welcomed Tina Mesiti-Ceas from the architecture firm of CSArch, who will be updating the Board on the Pre-Bond process. He reported that the *Thoughtexchange* is now complete and they are engaged in the analysis of the community, teacher, student, and parent input. The community forum is scheduled for 7:00 pm next Tuesday, March 5 in the North Shore High School library. After which the analysis and findings will be brought back to the Board, as well as the Bond Advisory Committee, and decisions about a possible scope of work can begin. Dr. Giarrizzo thanked the administrators for being present for the review of instructional lines of the budget. Dr. Giarrizzo further reported that the process to fill the position of Assistant Superintendent for Instruction is entering its final stages. Finalists will be meeting with the Board next week, and he plans to recommend a candidate for the Board's action in March. He thanked the over 40 teachers, parents, administrators, and students who participated in the committee rounds and worked to identify an extremely strong slate of semi-finalists. Dr. Giarrizzo reported that kindergarten registration is underway and he stressed the importance of contacting the registrar's office so that the District can plan appropriately for staffing. Dr. Giarrizzo congratulated the North Shore Middle School on their re-accreditation as a National School to Watch through the National Forum to Accelerate Middle Grades Reform. This designation is substantial and important as our middle school

has been designated as one that exemplifies best practices in the field of education. Finally, Dr. Giarrizzo reported that on Monday the Department of Homeland Security met with him and his staff to evaluate the Athletic complex at North Shore High School as a polling site. They provided them with several recommendations to enhance security and did not raise issues with our ability to provide a safe and accessible polling place. Dr. Giarrizzo stressed that he wanted it to be clear that there are no politics being played. The District is following the law and the guidance provided to them by their attorneys. He went on to say they take the safety of our students, staff, and community at large very seriously as there is nothing more important to all of us.

President Jones asked Dr. Giarrizzo to share some of the details of the email he sent out regarding the issue of the school election. Dr. Giarrizzo noted this issue has been spoken about several times before. According to State Education Law 2002(1) “the annual meeting and election is held at the school(s) designated by the school board for this purpose. If the district has no school, or if the school is not accessible or adequate, then the annual meeting and election may be held in any place suitable for the occasion”. Dr. Giarrizzo went on to explain that the Board has consulted with counsel regarding the gym being accessible and adequate. They have advised us it is both. It is ADA accessible and can be sealed off from the school proper during the election. Other facilities looked at in-district include the Victorian Studio and Transportation Dept. Floor plans were draw up of the Victorian Studio to see if that facility would work, but that determined it was clearly too small. While the Transportation Depot is a larger space, there are lifts attached to the floor which makes it impractical. In addition, buses will be dispatched from there all day, there will be no adequate parking, and the building is not centrally located. Dr. Giarrizzo went on to explain that a facility for voting needs to accommodate 2,000-3,000 voters over the course of the day, privacy booths for voters, space for poll workers, 4 ballot machines, including an AutoMark for disabled voters, and a help desk. He further explained that in their inspection on Monday, the Department of Homeland Security was pleased to see that the gym has a separate entrance for voters, bathrooms, the ability to close off the cafeteria and fitness center. In addition, the parking circle will be cleared for short-term parking for voters only, there is adequate circuitry and a secure network for our election management system. He reminded the Board they will need to take action on the legal notice on March 14. Trustee Russo asked if there is any information on those school districts that moved their voting off site to a non-school facility. Dr. Giarrizzo responded that in most cases these districts owned the property where the election was moved to. In other cases, he is not sure how districts are able to do it in compliance with the law.

Report from the SGO

Student representatives were not present at the meeting due to Sports Night.

Regular Business

Update On Pre-Bond Referendum

Tina Mesti-Ceas of CSArch, reviewed the progress on work done to identify projects for a possible bond referendum. She reviewed the District Vision and Goals with the focus of priorities on safety and security; instructional space; infrastructure; and an energy performance contract along with the goals of remaining tax neutral, being bold, impactful and current, as well as healthy and efficient. Her team held visioning sessions with district administration, the Bond Steering Committee, Principals, and Directors. In addition, they attended meetings with key personnel, made site visits to all schools, surveyed and assessed security systems in each building. Ms. Mesti-Ceas gave a security update and an update on the potential Energy Performance Contract, including a timeline which concludes with a contractor recommendation due by May of 2019. Finally, Ms. Mesti-Ceas laid out a pre-referendum scope analysis, capital project planning schedule, and next steps.

The Board discussed the report. Trustee Russo noted that much time has been spent trying to encompass everyone's goals in a consistent manner. Trustee Russo understood that the capacity study would be combined with this presentation. Dr. Giarrizzo explained that the capacity study was just received this afternoon. Ms. Mesti-Ceas added, they will take the capacity study into account. Trustee Russo asked if this would be looked at for the March 5th community forum and in terms of how schools are configured. She noted that there was a time when the elementary schools housed grades K-6. Sixth grade was moved to the middle school because enrollment in the elementary schools had grown. She wondered if there is any thought to reorganizing with smaller enrollment in elementary schools. Dr. Giarrizzo stated that the demographic study shows enrollment is reasonably stable over the next several years. He went on to say that the capacity study is based on the number of spaces we have and how we are using that space; that will be the second component of this work. Trustee Russo said she wants to be sure we are sensitive to people who have concerns with outside factors such as reassessment, New York American Water and LIPA. She went on to say we should address all of those issues and be prepared to look at it from every angle. President Jones noted the demographic projections show enrollment is flat, the capacity study will look at how spaces are being used now and that could shift dramatically with how they may be used. Trustee Ludmar would like the demographic study discussed to give an opportunity to question some of those findings that enrollment will remain flat. President Jones suggested adding the demographic study as a discussion to the March 14th or March 28th agenda.

Trustee Ludmar asked how the Energy Performance Contract works; it pays for itself, how long does it take, what does the District get for it. Ms. Mesti-Ceas responded, she is not sure of the life of the contract, she believes it is 18 years, however the project is no cost to the taxpayer, the energy savings pays for itself. There is an upfront cost which is worked into the budget but the savings is worked into it as well.

Dr. Giarrizzo noted that both Ms. Tina Mesti-Ceas and Mr. Daryl Mastracci have spent a lot of time getting to know the district through meetings with the principals and central office staff. They have determined our infrastructure needs, and although there have been approximately \$55 million in projects identified, they have helped us work through a prioritization list; the goal is to present a tax neutral bond referendum.

Budget Review

The Board reviewed the following sections of the budget: Regular Instruction, Special Education, Library/Audio-Visual, Technology, Guidance & Health Services, Athletics/Co-Curricular, Revenue Projections. The Board discussed some of the new positions and how they will be utilized. Trustee Madden asked how the new elementary health teacher will be divided throughout the three elementary schools. Dr. Giarrizzo explained the position will be a push in model, similar to the model used with the STEAM teachers, seeing all students in all schools. Trustee Commander asked how often students would have instruction. Dr. Giarrizzo explained they are working through the schedule now. They need to look at the specials schedule and see how to fit it into the current program. Trustee Commander said she feels it is important to hire a health teacher with substance abuse training. Trustee Madden asked about the other part-time positions in the middle school. Dr. Giarrizzo explained that the .2 coding position will be an ensured experience for all eighth graders. Regarding Mandarin in the high school, he explained that is an expansion of the language into 11th grade. Mr. Cousins added there is a greater number of students staying in the language longer. In reference to the addition of a .2 dance position, Trustee Russo asked if it might be possible for students to take dance in lieu of physical education. Dr. Giarrizzo explained that this has been discussed but one of the issues is with certification. He went on to say, they want to get the program off the ground and the goal is to find someone who has dance experience, certification, and can also teach theatre.

Trustee Ludmar had questions on the professional development line in the budget. Specifically, he noted over the years there has been significant reductions and less budget transfers into the line and he asked if Dr. Giarrizzo is comfortable with the level of funding in this budget. Dr. Giarrizzo responded that professional development is important and, if there were more funds available, he would increase the line but he is comfortable with the level it is at. President Jones noted that in the last year there was a catalog of professional development opportunities over the summer which was supported by the budget. She asked if that would continue for next year. Dr. Giarrizzo said that will continue and there is funding for that.

President Jones asked whether there is enough funding for music instrument rentals. Dr. Giarrizzo explained they are building a replacement schedule for musical instruments.

Dr. Giarrizzo next spoke about areas that they are exploring including a pilot of a modified block schedule at the high school, which will happen in the next few weeks, and freeing up the 10th grade schedules by not requiring the Global History lab which will allow for more electives. Trustee Russo asked if this would affect the English lab which was to increase writing skills for students. She went on to say, she would not like to see that eliminated as that was put in place to put an emphasis on writing. Mr. Cousins responded there has been no discussion about the English lab. He went on to say with this change they will be able to offer more social studies rich electives.

Dr. Giarrizzo reviewed some of the changes to the special education program. He explained that the goal is to build a full day ICT model; last year this was piloted with grade 1. He went on to explain that next year they are looking to expand this to grades K-3. He further explained how the program is currently staffed and how changing to the model of a certified special education teacher and a general education teacher in the classroom every day can be accomplished for K-3 by remaining budget neutral in its creation. Dr. Giarrizzo explained because of space constraints in Glenwood Landing they will begin a shift of the ILC program to Sea Cliff School starting with the K-1 students next year; all remaining grades will stay at Glenwood Landing. Over the course of time students will all shift over to Sea Cliff. Dr. Giarrizzo stressed that this is not a reduction in program or staffing, it is an increase in how services are delivered to students. Trustee Russo asked what would happen if there are not enough student to support K-5 (ICT) in one school. Dr. Giarrizzo explained that the CSE would work out the goals and objectives with the parents, and if a student was placed in the program, they would move to another school. He further explained, once they moved to a different school, that would be their home school. He stressed that it would all be based on student need. Trustee Vizza asked how the number of teacher aides was arrived at. Ms. Buatsi said that number is based on the actual number of employees with contractual increases.

President Jones expressed concern about the reduction in library funding. Dr. Giarrizzo will speak with the principals and directors to discuss her concerns and will have a recommendation at the next meeting. Trustee Ludmar said through the bond there is a commitment to reimagine those spaces. Trustee Russo added there is a need for appropriate personnel for those positions. Dr. Giarrizzo noted there are funds in the budget to support Pro-Quest and much student research is done online. He went on to say that our Library Media Specialists do a great job of keeping things current. Dr. Giarrizzo will get a report on library usage.

In the area of Technology, Dr. Giarrizzo noted the expansion of Chromebooks which will now be in Grades 5-6-7-9 and 10. President Jones asked if there is a need for more back-up power and additional generators. Dr. Giarrizzo said that has not been identified as a major need but they will discuss it.

Dr. Giarrizzo noted there is an additional Guidance Counselor at the elementary level in the budget. He explained that this has been mandated by the state; an unfunded mandate. Ms. Binion explained that this counselor is certified Pre-Kindergarten through Grade 12.

Trustee Commander asked if it is correct that the middle school athletic director and high school equipment director receive the same stipend. Dr. Giarrizzo explained that they do receive same stipend which is contractual and collectively bargained. Trustee Commander also asked if physicians or EMTs provide coverage at games. Dr. Giarrizzo explained that physicians provide coverage at schools where the visiting school does not have a physician present at games. Finally, she asked for clarification on the Trainer. Ms. Buatsi explained that the Trainer is contracted through Long Island Jewish.

The Board discussed revenue projections. Ms. Buatsi explained that if they were just keeping what we have, and taking the tax cap into consideration, in the 2020-21 budget we would be at a \$2 million deficit. The following year it would be a \$3.8 million deficit and by 2023-24 we would be at a \$6.1 million deficit. She explained that because the budget is prepared very carefully, we will not end up there, but that is what could happen. Dr. Giarrizzo explained that using the reserves in a consistent way, by phasing them in over a long period, and reviewing it annually, has enabled them to plan well. Ms. Buatsi reviewed revenues estimated from the PILOTS. She explained that the PILOTS can be increased up to 2% and they are projecting a 2% increase for next year.

Comments from the Public

Grant Kletter, Sea Cliff, said he feels it is important that there is a more open discussion about the election. He requested that the Board hold an open discussion with a town hall format devoted to that topic. He said he believes this will allow a thorough discussion, and will allow much of the community to be there and to vet the issue and understand it. President Jones explained that any Trustee can bring that up during Old or New Business.

Natasha Gordon, Sea Cliff, said her 3rd grader started violin instruction in the fall and she is very concerned with the infrequent instrument instruction he receives. She noted that some parents use tutors but said that is costly for parents. She asked if it possible to make some changes to the schedule. Trustee Russo responded, when FLES was put into the elementary schools music and art time was reduced. Dr. Giarrizzo explained the difficulty is there is just so many minutes available in a day. He went on to explain that one of the pillars in the strategic plan is the way time is used over the day. He said it is being looked at. Trustee Vizza suggested using the Tri-M students (music honor society students) as tutors. They are required to log in a certain number of community service hours.

Rob Mazzella, Glen Head, asked if an additional column could be added to the budget of estimated expenses for 2018-2019. Dr. Giarrizzo responded that this information is online. Mr. Mazzella asked if there is any intention to use the Victorian Studio for what it was intended for. Dr. Giarrizzo responded, it was built for the implementation of a TV Studio and funds were raised for that purpose. He went on to explain that when he arrived there was talk about phasing that work in. However, once he spoke to the student body and faculty about what the needs are in that area, he came to learn that there does not seem to be student interest. Therefore, he is not recommending investing time and space for something kids don't want. As part of the bond exploration and review process they are looking at how that space can be used so more kids can use it. Trustee Russo noted that Mr. Romano has volunteered to work with students in this area. He has also volunteered his services to review what we have and make recommendations.

Dan O'Connor, Glen Head, suggested looking more closely at our landscaping and grounds budget to see if what is being requested is actually needed and being used.

On motion of Trustee Ludmar and seconded by President Jones and all in favor, Action Item C, the approval of Personnel, was tabled.

On motion of Trustee Ludmar and seconded by Trustee Russo and all in favor, it was:

Acceptance of a Donation from Edward Lieberman, P.C. To The North Shore Key Club

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby accepts a donation of \$100 from Edward L. Lieberman, P.C. to the North Shore Key Club to support their project North Shore Buddies Helping Hands with Smiles Galore which supports teens with autism and similar conditions

On motion of Trustee Vizza and seconded by Trustee Madden and all in favor, it was:

Approval of a Donation from The Sea Cliff PCA to The Sea Cliff School

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby accepts a donation of upgrades to the Sea Cliff School auditorium sound and video system including new microphones, new sound board and new video camera at a total value of \$9,973.17

On motion of Trustee Ludmar and seconded by Trustee Madden and all in favor, it was:

Approval to Dispose of Inventory

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves of the disposal of the following inventory items:

3 Computers at Glenwood Landing

5 Computers at Glen Head

1 DVD Player at Glen Head

1 MAC at Glen Head

On motion of Trustee Ludmar and seconded by Trustee Madden and all in favor, it was:

Approval of Budget Transfers

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves budget transfers in the amount of \$24,000 to cover the ThoughtExchange survey provided through BOCES, effective February 28, 2019

On motion of Trustee Madden and seconded by Trustee Commander and all in favor, it was:

Approval of Agreement Between the North Shore Central School District and Strategic Training And Research Consultants, LLC

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves an agreement between the School District and Strategic Training and Research Consultants, LLC to provide professional development services education as per the terms and conditions set forth in the attached agreement during the period July 1, 2018 through June 30, 2019; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Agreement on behalf of the Board of Education.

The Board decided to act simultaneously on action items I, J, K & L

On motion of Trustee Commander and seconded by Trustee Ludmar and all in favor, it was:

Approval of Health Services Agreement

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby enters into an agreement for Health Services with the Hicksville School District for 2 students residing within the North Shore Central School District and attending non-public schools within the Hicksville School District for the 2018-2019 school year at a cost of \$695.90 per student as provided under the Education Law of the State of New York

Approval of Agreement Between the North Shore Central School District and Family And Children's Association

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves an agreement between the School District and Family and Children's Association to provide bilingual counseling services for student with limited English proficiency as directed by the School District, as per the terms and conditions set forth in the attached agreement during the period July 1, 2018 through June 30, 2019; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Agreement on behalf of the Board of Education.

Approval of Special Education Services Contract

BE IT RESOLVED that the Board of Education of the North Shore Central School District hereby approves the Agreement between the School District and the Port Washington Union Free School District for Special Education Services for parentally-placed students with disabilities attending non-public schools located within the Port Washington UFSD and residing within the North Shore CSD during the 2018-2019 school year

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Agreement on behalf of the Board of Education.

Approval of Special Education Services (IEP)

BE IT RESOLVED that the Board of Education of the North Shore Central School District hereby approves special education services (IEP) as per the recommendations of the Committee on Special Education (CSE)

On motion of Trustee Ludmar and seconded by Trustee Commander and all in favor, it was:

Approval of Piano Accompanist

BE IT RESOLVED that the Board of Education of the North Shore Central School District hereby approves Miles Massicotte as a piano accompanist at a fee of \$75/rehearsal and \$120/concert

Board Committees

Trustee Russo reported that the LAC meeting was canceled due to the snow storm; the meeting has not been rescheduled. The presentation by CSArch covered the Bond Steering Committee Meeting.

Trustee Ludmar reported that there was no February meeting for the Construction Steering Committee.

Trustee Commander reported that the Health and Wellness Committee will publicize the wellness policy; the newsletter will have a link to it. They discussed summer opportunities for kids. Trustee Russo asked if the newsletter puts out any recent news reports that might be pushed out to the student body and the community. President Jones said she believes the Athletic Office will be putting out a newsletter with such information. Dr. Giarrizzo will follow up on that.

Trustee Vizza reported that the Safety and Security Committee discussed the proposed transportation proposition; reducing the mileage to .75 for K-12 students. Also electronic transportation ID card readers for students. They discussed issues related to drop off at the middle and high schools. The coordinator of safety made recommendations for changes there. They discussed elections in the schools, carbon monoxide in the wood shop, the proposed bond, contact food allergies, and a more

consistent uniform for security guards. Trustee Russo asked that we make sure the stage crew for plays has OSHA training so when they are building the stage they are following OSHA safety guidelines. Dr. Giarrizzo will check into that.

Comments from the Public

There were no comments from the public.

Old Business

Trustee Ludmar suggested the by-laws for LAC be reviewed. He noted that there are several areas where the by-laws need to be updated. He asked if the policy sub-committee should handle the review. Trustee Russo volunteered to review the by-laws.

New Business

Dr. Giarrizzo will try to arrange for a meeting of SuperLAC and possibly a legislative breakfast.

Trustee Vizza asked if a meeting of the Athletic Policy Committee will be scheduled. It was determined that only the Athletic Advisory Committee was to run this year but has not yet met. The Board agreed that this committee should include parents and students. Dr. Giarrizzo will follow up with Mr. Lang to find out the status of the committee.

Trustee Madden asked to discuss the possibility of a town hall meeting as requested by Mr. Kletter. He suggested including a public comment section that allows for a more conversational exchange. The Board discussed adding a town meeting format to the agenda, and discussed adding this once per year in the future. Mr. Feldman, District Counsel, recommended holding a hearing in the beginning of a scheduled meeting, rather than holding a separate meeting. There was consensus to move forward with a public hearing at the next scheduled Board Meeting.

Executive Session

At 11:05 p.m. on motion of President Jones and seconded by Trustee Ludmar and all in favor, the Board convened an executive session to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or persons.

At 11:25 p.m. on motion of President Jones and seconded by Trustee Commander and all in favor, the Board moved to come out of executive session and resumed the regular meeting in the library.

On motion of President Jones and seconded by Trustee Ludmar and all in favor, Tabled Action Item C, Personnel, was put back on the agenda

On motion of President Jones and seconded by Trustee Commander, and all in favor, Action Item C, Personnel, was amended to remove the Resignation for Retirement Purposes and the appointment of the Varsity Coach

Prior to approval, Trustee Russo asked what the difference is between Technical Director and the Light and Sound Director. Dr. Giarrizzo will get the job descriptions to her.

On motion of Trustee Ludmar and seconded by Trustee Galati and all in favor, it was:

Personnel

Increment for Advanced Study – Certified

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves an increment for advanced study for Michele Cochrane, Physical Education, from Step 14 of the MA+15 salary schedule to Step 14 of the MA+30 salary schedule, effective February 1, 2019

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves an increment for advanced study for Erin Baulch, Elementary, from Step 22 of the MA+60 salary schedule to Step 22 of the MA+75 salary schedule, effective February 1, 2019

Correction of Tenure Date

BE IT RESOLVED, That in accordance with Education Law section 3012, the Board of Education of the North Shore Central School District approves the modification of the probationary period for the following teachers:

Nina Livingston, Library Media Specialist, appointed January 10, 2019; probationary period January 2, 2019 through October 22, 2022.

Rebecca Edelstein, Elementary, appointed August 1, 2016; probationary period September 1, 2016 through September 1, 2019.

Amanda Haleiko, English as a New Language, appointed June 16, 2016; probationary period September 1, 2016 through September 1, 2019

Regular Substitute (Leave Replacement) Appointments - Certified

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves a regular substitute (leave replacement) appointment for Kimberly Kampe, Special Education, on Step 1 of the MA salary schedule, effective February 25, 2019 through March 22, 2019

Part-time Appointment – Non-Certified

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the part-time appointment of Sal Groe, Jr., part-time cleaner at the high school, effective February 25, 2019

Approval of Additions to the Per Diem Substitute List

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the following names to the per diem substitute list:

Michelle Arguelles Teacher Substitute

Approval of Extra-Curricular Activity Advisors

BE IT RESOLVED, That the Board of Education of the North Shore Central School District hereby approves the following extra-curricular advisors:

High School

Level 3

First Robotics Asst. Matthew Hayduk Step 1

Dramatics

Technical Director (Spring) Jason Domingo Step 1

Coaches

Men's Spring Track

Varsity/JV Asst.

Intramurals

Michael Bishop

Nicole Lein

Step 1

Step 1

Athletic Supervision

Mike Coyle

Adjournment

At 11:30 p.m., on motion of Trustee Commander and seconded by Trustee Russo and all in favor, the meeting was adjourned.

Elizabeth Ciampi

District Clerk